

**CALIFORNIA BOARD
OF
BARBERING AND COSMETOLOGY**

BOARD MEETING

MINUTES OF JUNE 24, 2024

BOARD MEMBERS PRESENT

Calimay Pham, President
Tonya Fairley, Vice President
Megan Ellis
Kellie Funk
Reese Isbell
Yolanda Jimenez
Colette Kavanaugh
Danielle Munoz
Steve Weeks

STAFF MEMBERS PRESENT

Kristy Underwood, Executive Officer
Carrie Harris, Deputy Executive Officer
Kristy Schieldge, Regulations Counsel
Allison Lee, Board Project Manager

BOARD MEMBERS ABSENT

Tamika Miller
Jacob Rostovsky

1. AGENDA ITEM #1: CALL TO ORDER/ ROLL CALL/ ESTABLISHMENT OF QUORUM

Calimay Pham, Board President, called the meeting to order at approximately 9:14 a.m. and confirmed the presence of a quorum.

2. AGENDA ITEM #2: BOARD PRESIDENT'S WELCOME

Executive Officer Kristy Underwood introduced the meeting materials to the Board Members. The final SB 803 clean up package was filed with the Office of Administrative Law, and they provided comments on the text and forms. Many of the comments suggested non-substantive formatting and other technical corrections. Proposed changes were highlighted for ease of reference. The substantial amendment to the package requested by OAL was regarding the applicant and interpreter consenting to recording on the new "Application to Use an Interpreter" (Form #03A-126). OAL recommends that the Board make it clearer that both parties identified on the application, the applicant and the interpreter, are informed that they must consent to be recorded during the exam, otherwise the application to use an interpreter will be denied. As a result, the consent questions on pages 5 and 6 would be revised to include a notice to both the applicant and the interpreter that if the applicant and the interpreter do not both check, "Yes" in response to the Board's request for consent to recording that this application will be denied.

Board Member Steve Weeks asked if there were any other SB 803-related items coming. Ms. Underwood stated that SB 803 granted the Board authority to administer a pre-apprentice training, however that pre-apprentice training regulation package is separate.

Motion: Kellie Funk moved to approve the proposed modified regulatory text and forms therein incorporated by reference as set forth in Attachment 1, direct staff to take all steps necessary to complete the rulemaking process, including preparing modified text for notice of a 15-day public comment period. If after that 15-day comment period, the Board does not receive any objections or adverse recommendations specifically directed at the modified text, the notice, or to the procedures followed by the Board in proposing or adopting this action, authorize the Executive Officer to make any non-substantive changes to the proposed regulations and rulemaking file, and adopt amendments to Title 16, CCR, sections 904, 909, 931, 932, 937, 962, and 998, and repeal sections 928, 934, 950.1, 950.2, 950.3, and 950.4 of the proposed regulations as set forth in Attachment 1. Steve Weeks seconded the motion.

Public Comment: No public comments were received.

Roll Call Vote: Motion carried: 9 yes, 0 no, and 0 abstain, per the following roll call vote: Committee Members voted "Yes": Calimay Pham, Tonya Fairley, Megan Ellis, Kellie Funk, Reese Isbell, Yolanda Jimenez, Colette Kavanaugh, Danielle Munoz, Steve Weeks.

3. AGENDA ITEM #3: PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No public comments were received regarding items not on the agenda.

4. AGENDA ITEM #4: ADJOURNMENT

There being no further business to discuss, the meeting adjourned at approximately 9:25 a.m.